

ST JOHN THE EVANGELIST RC CHURCH

FINANCE AND BUILDINGS COMMITTEE

Minutes of the meeting held on 30 January 2017

Present: Ken Chadwick (KC) (Chairman), Fr. John Walsh (JW), Fr. John Paul Evans (JPE), David Ashworth (DA), Paul Greenwood (PG), John Ireland (JI), Mary Newton (MN), Peter Nutter (PN), Bill Robinson (BR), Jeanette Williams (JeW).

Apologies: Slav Baran (SB), Bernadette Brumwell (BB), Ian Harrison (IH),

1. Minutes

The minutes of the meeting held on the 12 December 2016 were accepted as a correct record.

2. Matters Arising from the Minutes

There were no matters arising from the minutes other than those on the agenda.

3. Appointment of an additional member of the Committee.

The Chairman welcomed John Ireland and thanked him for agreeing to join the Committee.

4. The Hall and Church Maintenance Matters

a) DA reported that Ken Dennis had still not responded in relation to the necessary approval for the essential work to be carried out in the church. Since this work would require the closure of the church and the use of the hall for services, it would probably now mean that the work would have to be delayed until March. Also since major sewerage works were to be carried out on Breck Road adjacent to the church in February this could also present difficulties with access. BR agreed to contact Ken Dennis to pursue the approval for this work as a matter of urgency in order that dates could be agreed with the contractor. **Action BR**

b) In relation to the SVP room it was agreed initially to ask David to remove the carpet and clear the cellar of tables etc believed to be stored there, prior to dealing with the dampness by using the de-humidifier to dry out the room. **Action PG**

c) BR agreed to check the legal agreement with Poppy and Jacks to ascertain if it included any agreement to use the church hall, and if so on what terms. **Action BR**

d) MN will check if the Toddler Group, which uses the hall on Tuesday mornings for 3 hours make any payment for this use. **Action MN**

e) JPE reported that the shower in the Presbytery was leaking through to the floor below and that after lifting some tiles the wooden floor underneath was being affected. It was agreed that this must be dealt with as a matter of urgency in order to avoid further damage. **Action JPE and PG**

f) It was reported that food had been found in the church choir loft but it was not known who was responsible. It was agreed that for safety reasons the door should be kept locked at all times when not in use for Parish church services. **Action JPE**

5. Financial Report.

IH had sent his apologies but emailed a report which is attached to these minutes. PN agreed to contact the Diocese to ascertain when the gift aid would be received. It was also pointed out that clarification was needed as to why no payments had been made yet for Insurance Rates and Taxes. **Action IH**

6. Website

SB had sent an email report on the use of the website and a bar chart showing the visits month by month for last year (2016). The total visits for the calendar year were 15,811. The top visits for the year 2016 were the UK 33%, Germany 30%, Washington (USA) 8% and California 5%.

7. Date of next meeting

It was agreed that the next meeting will take place on Monday 6 March 2017 at 7.00 p.m.